

Public Education Foundation of Little Rock

2009 Innovative Idea Grant Application # _____

Project Title _____

Review all grant guidelines and writing tips at fortheschools.org prior to completing this application.
Application can be no longer than four (4) pages and no larger than a 12-point font.

1. Provide a brief summary of your proposal. Include a description of the project and its target group, along with information about its purpose, objectives, methods, number of students affected, and total cost. (20 points)
2. State the problem or need the grant will address and tell how the project relates to district goals. (10 points)
3. Write a detailed description of the proposal. Include a description of what will be accomplished, a statement of measurable objectives, a specific timeline, and the proposal's relation to the stated problem or need. Also, include information about the race, gender, and grade levels of students to be served. (10 points)
4. Which Foundation objective does your proposal address and how? (Student Achievement and/or Parent and Community Participation) (5 points)
5. Which Arkansas Department of Education content standard(s) or grade-level benchmarks will be addressed by your proposal? (5 points)

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6. Complete the action plan below. Add rows to table as needed. (10 points)

Activities (describe)	Person(s) Responsible	Targeted Completion Date	Evaluation Measures (How you will know the activity has been completed successfully)

7. Describe your evaluation plan. Include specific information about expected results and tell how student achievement and parent participation will be measured. (5 points)

8. Identify any school or community involvement in the project and describe their respective roles. (5 points)

9. Use the chart below to itemize material costs, fees, supplies, shipping, and taxes. Add rows and/or columns if needed. (10 points)

Quantity	Item description	Vendor/source	Cost per item	Subtotal

	Subtotal	
	Shipping	
	Taxes	
	In-kind donation or contribution amount	
	Total Cost of Project	
	Total Grant Request	

